February 21st, 2020

Steering Committee (Zoom) Meeting minutes

Small committee to finish revision of Vision/Mission Statements proposed

* Carol and Wes volunteered to work on this for next meeting

Dates for Meetings

* Consensus on longer meetings every other month, alternating with zoom meetings
* Majority of survey responses wanted to pick a fixed date
* Doodle poll to pick what day that will be
* Next meeting will be **Monday March 16th, from 12:30-3:30 PM in Dodgeville**

Roles and Responsibilities

* How important are these activities that were listed as potential duties for committee members?
* Majority answered with what they currently do
	+ What they choose to do are the activities that they believe are most important
* “community needs assessment” should not be included as a duty for committee members
	+ Needs assessment should be done at the local county level because the needs of the counties are different
* Chelsea suggested a steering committee member agreement form with expected duties listed as a separate document from the charter, or at least its own section within the charter
* Majority of survey responses felt sustainability is important, and in the future members should take on leadership roles
	+ Suggestion to rotate responsibilities by county
	+ Each month one county takes care of the agenda and other tasks usually done by Bridget
	+ Good small step to take towards preparing for when Bridget is no longer there
	+ Seems more workable than asking one person to take an a year-round position, especially since all members are volunteers and many have full time jobs
	+ Members willing to give it a try, maybe when we have a standard agenda and better sense of structure
		- Richland County will do trial run for the May meeting

Membership- who is on, and who we need to invite

* What do we need to know about membership to agree to it? What of this should be in the charter?
* Who should we target to recruit for the steering committee? (what sectors)- to be further discussed in the March meeting-
	+ People with lived experience and/or their family members
	+ Clergy
	+ Local businesses/employers
	+ K-12 education
* Existing members should identify what sectors they’re a part of so we can better see the gap
	+ Liz suggested using a document used by the Medical College of Wisconsin board to do this (this will be distributed by Bridget)
* Should we wait until after the summit to begin the staggering process?
	+ Term limits? A good idea to get new people and new ideas involved
	+ What if someone doesn’t want to leave? Ability to renew terms, with a limit on number of renewals proposed
* Start voting on all of these decisions in March 16th meeting
	+ It’s important to decide on these things before inviting new members

Professional development

* Do we want to offer leadership and team development workshops?
	+ Need to be careful of “been there, done that”, do we really need to do more?
	+ Maybe reassess after onboarding new members, and then pick topic that would be helpful to both new and old
	+ Have a specific objective or goal, have a workshop on that topic
* Suggestion of Healthy Wisconsin Leadership Institute
	+ do something while there is still access to grant money
	+ Build professional development into the plan
	+ Really helpful with transitioning from paid facilitator to existing on their own past the grant

What should be discussed in March meeting?

* Green county committee membership document will be brought to help in discussion of membership for this steering committee

Check-out Updates

* Liz and Robin: Assembly Bill 443 to increase psychiatric bed capacity in Eau Claire and Chippewa Counties passed, awaiting senate review
	+ ED bill that had been proposed has been tabled, should be reintroduced in further sessions as people recognize the need is there
	+ To get bills passed is a “long game” as it takes 3 introductions on average before a bill passes
* Candi: March 26th Roger Reynolds will be speaking at the Darlington Library at 6pm on civilian PTSD
* Chelsea: wants to bring “Returning Home” play to Richland County
* Drug Forum on opioids at UW Platteville on March 5th
* Candi: student at UW Platteville has proposed a class for the education department to teach future educators on mental health issues
	+ Carol mentioned a similar class existing in Appleton